

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE	
<b>Hiring Office:</b>	UNFPA Nepal Country Office
<b>Title:</b>	SRHR Advisor (International)
<b>Scope of work:</b>  <i>(Description of services, activities, or outputs)</i>	<p>The purpose of this consultancy is to support the UNFPA Nepal country office in implementing the Sexual and Reproductive Health and Rights (SRHR) components of the Country Programme. This includes providing strategic, technical, policy, and programmatic leadership to enhance SRHR interventions. The consultancy will involve leading efforts to ensure substantial contributions and implementation of the workplans, leveraging existing and new partnerships, and advancing SRHR advocacy and policy engagement. The goal is to accelerate actions for delivering resilient, high-quality, human-rights-based SRH information, services, and workforce development.</p> <p>Under the overall supervision of the Country Representative and close collaboration with the Deputy Representative and relevant thematic teams, the consultant is expected to provide programme and technical support as follows.</p> <ul style="list-style-type: none"> <li>• Coordinate RH workplans implementation at national and sub-national level, guiding and orienting project personnel and implementing agencies and introducing effective modalities and practices of implementation in line with technical and programme policies and guidelines.</li> <li>• Contribute to the development and implementation of an integrated strategy for delivery of technical assistance or UNFPA supported priority programs.</li> <li>• Ensure close coordination and synergy with the integrated programme teams of the Nepal Country Office; Ensure complementarities and alignment with the needs, realities, and activities at different levels.</li> <li>• Identify and analyze trends, threats and risks related to SRH, midwifery and family planning issues that may affect the ICPD agenda, SDGs and UNFPA’s work in the country.</li> <li>• Provide strategic guidance and technical support to programme monitoring and evaluation studies, and other relevant research undertakings; Develop substantive tools and guidance for monitoring in close coordination and cooperation with the CO Monitoring and Evaluation team.</li> <li>• Ensure that state-of-the-art thinking in SRH, including family planning, midwifery education and regulation is integrated within the project implementation frameworks.</li> <li>• Identify sources of technical knowledge both in country and outside. Promote a learning environment and systematic information sharing within the project team.</li> <li>• Analyze progress, technical and other substantive reports from implementing partners and stakeholders and recommend required follow-up actions. Systematize lessons learned and ensure that these are incorporated into the Nepal Country Office knowledge sharing system.</li> <li>• Advise and report on achievement of the project results (including semi-annual report and project fact sheets), proactively measuring substantive progress and the effective utilization of the resources using appropriate monitoring and measuring mechanisms and tools.</li> <li>• Provide strategic guidance and technical support in preparing donor reports, proposals, and concept notes. Spot at least one funding opportunity to scale up the project outreach.</li> <li>• Identify scope and requirements for and contribute to the development of new or updated policies and strategic frameworks on SRH, including family planning, midwifery education and regulation, emergency obstetric and neonatal care, and comprehensive sexuality education.</li> <li>• Assemble briefing and background materials related to family planning, midwifery education, emergency obstetric and neonatal care, and comprehensive sexuality education.</li> </ul>

	<ul style="list-style-type: none"> <li>• Participate in policy dialogue and advocacy for substantive issues in various fora at the federal, provincial, and local level. Deliver effective evidence-based advocacy messages in support of SRHR.</li> <li>• Mobilize and network with national and international development partners in support of the Government in the areas of women’s and youth reproductive health, gender and population and development.</li> <li>• Collaborate on substantive issues with government institutions, UN agencies, civil society organizations, academia, research and training institutions and professional societies in Nepal.</li> <li>• Identify and implement south-south and triangular collaborative arrangements.</li> <li>• Carry out any other duties as may be required by UNFPA leadership.</li> </ul>
<b>Duration and working schedule:</b>	15 July 2024 – 31 December 2024 (123 working days)
<b>Place where services are to be delivered:</b>	Kathmandu, Nepal
<b>Delivery dates and how work will be delivered (e.g. electronic, hard copy, etc)</b>	<p>- Monthly Consultancy Report. - Final Report at the end of the consultancy on the 31st of December 2024.</p> <p>The following payments will be made in six instalments subject to the submission of monthly deliverable reports:</p> <ul style="list-style-type: none"> <li>• <i>End of July 2024 – A payment for up to 12 working days</i></li> <li>• <i>End of August 2024 – A payment for up to 22 working days</i></li> <li>• <i>End of September 2024 – A payment for up to 22 working days</i></li> <li>• <i>End of October 2024 – A payment for up to 23 working days</i></li> <li>• <i>End of November 2024 – A payment for up to 21 working days.</i></li> <li>• <i>End of December 2024 – A payment for up to 23 working days</i></li> </ul>
<b>Monitoring and progress control, including reporting requirements, periodicity format and deadline:</b>	The expected deliverables, including strategic reports, analytical papers, conference papers, speeches, briefing and background materials should be reflected and annexed to monthly reports. Submission of the defined deliverable will be assessed by the CO management and operations to ensure that it meets the UNFPA quality standards.
<b>Supervisory arrangements:</b>	Under the overall supervision of the Country Representative and close collaboration with the Deputy Representative and the SRH team, the consultant will play a key role in the efficient and effective implementation of RH programmes promoting partnership, synergy and strategic alliances with counterparts in government, multi-lateral and bi-lateral agencies and civil society.
<b>Expected travel:</b>	Possible travel to UNFPA project areas
<b>Required expertise, qualifications and competencies, including language requirements:</b>	<p><b><u>Qualifications and Experience</u></b></p> <p><b>Education:</b></p> <ul style="list-style-type: none"> <li>• Advanced university degree in public health, medicine, sociology, health systems, economics, or other field directly related to the substantive area identified in this job description.</li> </ul> <p><b>Knowledge and Experience:</b></p> <ul style="list-style-type: none"> <li>• 7 years of professional experience, preferably in programme/project management in the public or private sector.</li> <li>• Demonstrated ability to refine programme design to ensure alignment of programme objectives to national priorities and capacities.</li> <li>• Strong track record of programme leadership, and proven ability to manage complex programmes/projects and produce demonstrable results, with shared</li> </ul>

	<p>visions and goals.</p> <ul style="list-style-type: none"> <li>• Understanding of human rights and gender equality dimensions of reproductive health s desirable.</li> <li>• Strong negotiation, liaison, analytical and communication skills, including ability to produce high quality practical advisory reports and knowledge products.</li> <li>• Demonstrated expertise in advocacy and policy dialogue is desirable.</li> <li>• Demonstrated ability to network within the development community.</li> <li>• Field experience is strongly desirable.</li> </ul>		
<b>Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable:</b>	<p>Office space – UNFPA Country office, Kathmandu</p>		
<b>Working conditions:</b>	<b>Admin. requirements</b>		
	<b>Location:</b>	<b>Office space required:</b>	<b>Others:</b>
	<b>Kathmandu</b>	Yes	
	<b>IT requirements</b>		
	<b>Desktop required:</b>	<b>Email access:</b>	<b>Others:</b>
	Yes (Laptop)	Yes	