

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

<b>TERMS OF REFERENCE</b>	
Hiring Office:	UNFPA Nepal
Title:	GBV Sub-Cluster Coordinator
Purpose of consultancy:	<p>COVID-19 pandemic is having a far reaching impacts, well beyond the health sector, with the most severe impacts experienced among vulnerable and marginalized communities who are typically most affected by humanitarian crises, including natural disasters. Disease outbreaks affect women and men differently, and epidemics make existing inequalities for women and girls and discrimination of other marginalized groups such as persons with disabilities and those in extreme poverty, worse. In times of crisis such as the COVID-19 outbreak, women and girls may be at higher risk of intimate partner violence and other forms of domestic violence due to increased tensions in the household, particularly as lockdown conditions may mean that women and girls may be forced to endure isolation with their abuser(s), during such unprecedented extended periods of confinement. They also face increased risks of other forms of gender based violence and harmful practices including sexual exploitation and abuse in these situations.</p> <p>With the announcement of restrictions across many parts of the country starting 29 April 2021 to control further spreading of infections as response to the second wave of COVID-19, it is anticipated that access to life-saving care services and support to gender based violence survivors (i.e. clinical management of rape, and mental health and psycho-social support) may be cut off in the health care response in a situation where the health service providers are overburdened with handling COVID-19 cases.</p> <p>In response to the outbreak of the COVID-19, the cluster approach in humanitarian settings was immediately activated to ensure coherent and effective response through the mobilization of all key partners in Nepal. The protection cluster is co-led by MoWCSC, UNFPA and UNICEF; activated to support preparedness and response by ensuring that vulnerable populations are protected from the risk of violence, abuse, exploitation and discrimination, and neglect arising from the emergency situation. UNFPA as the global lead agency for gender-based violence (GBV) in humanitarian settings leads the GBV sector under the protection cluster, thus the GBV sub-cluster, co-led by MoWCSC and UNFPA, has also been activated. The GBV sub-cluster is focusing to provide essential multi-sectoral, inter-agency GBV prevention and response services, with adequate resources and capacity to provide GBV survivor-centred services at national and sub-national level.</p> <p>In this context, UNFPA as the co-lead for GBV sub-cluster is looking for a GBV Sub-Cluster Coordinator to assist with the implementation of multi-sectoral, inter-agency GBV interventions in the COVID 19 context. The consultant will work in close coordination with the UNFPA GBV/Gender team and the Department of Women and Children, under the direct supervision of the UNFPA Representative.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<p><i>Advocacy, and Building &amp; Sustaining Partnerships</i></p> <ul style="list-style-type: none"> <li>● Facilitate &amp; reinforce the inter-agency, multi-sectoral GBV sub-cluster at national and sub-national level, promoting engagement of relevant humanitarian actors including government counterparts.</li> <li>● Promote shared knowledge and understanding of the GBV guiding principles and globally/nationally-developed tools for effective GBV in emergencies programme management and inter-agency coordination.</li> </ul>

- Ensure survivor response services are maintained as life-saving interventions (including helplines where feasible) and support partners to continue to strengthen the support to shelters/ safe houses/OCMCs.
- Provide technical support to the development of relevant advocacy and policy documents to address GBV in the context of broader gender inequality issues.
- Advocate with donors and mobilize resources for inter-agency GBV prevention and response in line with the GBV sub-cluster work plan and Nepal's COVID-19 Preparedness and Response Plan. As necessary, leverage resources within UNFPA to support inter-agency GBV activities under the sub-cluster.
- Work with partners to continually identify response gaps in line with proposed work plans (including geographic coverage and programmatic scope) and seek solutions to fill gaps. Advocate with UNFPA as sub-cluster lead to address gaps not yet filled by partners.
- Engage with non-governmental GBV actors and national civil society (women's rights organizations, organizations of persons with disabilities, LGBTQI, women migrant organizations), identify appropriate mechanisms for working with and collaborating with national and sub-national authorities on GBV issues in the humanitarian context.
- Represent the GBV sub-cluster in protection cluster meetings and coordinate and collaborate with other clusters and sub-clusters such as the RH sub-cluster and inter-cluster meetings to ensure integration of GBV-related action in their cluster plans and to advocate for joint awareness-raising for non-GBV specialists.

#### *Capacity building*

- Work with partners to carry out capacity development of frontline workers rolling out the training modules developed by the GBV sub-cluster and identify further needs as required.
- Support efforts to strengthen the capacity of sub-cluster members on planning and responding to GBV in emergencies and on safe and ethical GBV information management.
- Train partner organizations and other sectors in the use of the GBV sub-cluster standardized GBV assessment tools with particular emphasis to the Guiding Principles for working with GBV survivors.

#### *Ensure service delivery*

- Regularly update the current institutional response capacities, including continued mapping of GBV-specific 3/4/5Ws at national and sub-national levels, as required.
- Continue to update the referral pathway and complete the visual template for GBV survivors' safe referral in coordination with Sub-national cluster leads.
- Support UNFPA to ensure coherence of GBV sub-cluster coordination efforts with the GBV Network

#### *Information management*

- Document best practices and approaches for responding to issues of GBV in order to deepen the knowledge base among relevant partners.
- Strengthen the information management capacity of sub-cluster members based on the GBV SC guidance documents.
- Ensure a GBV SC dashboard is in place and functioning aligned to the protection cluster in coordination with GBV SC Information Officer and Asia Pacific Regional GBV AOR team.
- Provide inputs for regular SitReps and other communication products as required

Duration and working schedule:	The consultant will be hired for a period of 7 months starting from June 2021 until December 2021		
Place where services are to be delivered:	Services will be delivered at UNFPA Country Office in Kathmandu. The consultant will be placed at UNFPA, with working modality (virtually or in-person) as advised by the UN for the period of emergency.		
Monitoring and progress control, including reporting requirements:	<ul style="list-style-type: none"> <li>• Coordination of GBV SC meetings on a bi-weekly basis or as applicable</li> <li>• Provision of weekly updates to the UNFPA GBV Team Leader and Representative on progress against the assigned tasks as outlined in the Scope of Work</li> <li>• Proposals and resource mobilization plan based on the CPRP priorities</li> <li>• Attend related internal meetings and external cluster meetings including Protection cluster, sub-national cluster meetings and UN led inter agency coordination group and report back</li> <li>• Other relevant tasks assigned by the supervisor</li> </ul>		
Supervisory arrangements:	The consultant will work in close coordination with the UNFPA GBV sub-cluster team, Gender team under the direct supervision of the UNFPA Representative.		
Expected travel:	The consultant is expected to undertake field missions as applicable in consultation with the supervisor		
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> <li>• Advanced degree in social work or other social sciences, Gender, public health, community health, international relations, international law, human rights or related field.</li> <li>• Minimum 5 years of experience working on gender-based violence programme, of which 2 are at the national coordination level, preferably in a humanitarian context.</li> <li>• Understanding of country cluster and humanitarian architecture in particular of the protection cluster and GBV sub cluster.</li> <li>• Awareness and demonstrable knowledge of how GBV manifests in humanitarian and development settings and ability to describe context-specific prevention and response actions.</li> <li>• Demonstrable knowledge of humanitarian emergency operations, including the Cluster System and roles/responsibilities of key humanitarian actors, particularly in the context of development/preparedness settings.</li> <li>• Proficiency in written and spoken English language.</li> <li>• Excellent analytical, group facilitation skills and coalition-building skill.</li> </ul>		
Working conditions:	Admin. Requirements		
	<b>Location:</b>	<b>Office space required:</b>	<b>Others:</b>
	Kathmandu	Yes	Travel and DSA
	IT requirements		
	<b>Desktop required:</b>	<b>Email access:</b>	<b>Others:</b>
	No	Yes	
Other relevant information or special conditions, if any:			
Signature of Requesting Officer in Hiring Office: 			
Date: 26 May 2021			
Signature of UNFPA Representative: 			

Date: 27 May 2021