



Programme Analyst, Family Planning/RHCS

Job title:	Programme Analyst, Family Planning/RHCS
Level:	NO-B
Position Number:	00090742
Location:	Kathmandu
Full/Part time:	Full-time
Fixed term/Temporary:	Fixed Term Appointment (FTA)
Rotational/Non Rotational:	Non-Rotational
Duration:	One year (renewable)

The Position:

The Programme Analyst, Family Planning/RHCS, working under the overall supervision of the senior Family Planning manager is responsible for the oversight and management of the programme activities under the UNFPA Supplies allocations for Nepal. S/he will work in close coordination with other members of the Reproductive Health team within UNFPA including relevant staff in the sub-national offices, and with the Family Welfare Division, Logistic Management Unit and other related Divisions/Centers of the Ministry of Health and Population (MoHP) at the federal level and related UN agencies, I/NGOs and implementing partners.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

The purpose of the position is to manage effective and timely planning, implementation and monitoring of the interventions under UNFPA Supplies. Nepal has been a recipient country for UNFPA Supplies since 2013 which aims to promote a more systematic and sustainable,



country-driven approach to increasing availability, access and utilization of reproductive health (RH) supplies for voluntary family planning (FP), HIV/STI prevention and maternal



health services. The funding supports activities to improve the enabling environment for FP and RHCS through policy and advocacy work; improve access to quality FP services; strengthen efficiency for procurement and supply of commodities; and strengthen capacity and systems for supply chain management.

You would be responsible for:

1. Lead effective planning, implementation and monitoring of UNFPA Supplies interventions:

- Engage with the concerned units of MoHP and other key stakeholders at federal, provincial and local level to effectively integrate FP & RHCS in relevant policies, plans and budgets and advance the sustainability of FP and RHCS programmes in Nepal;
- Provide technical guidance and capacity building support to national partners in health systems strengthening including supply chain management, demand forecasting, procurement planning and logistics management information systems to track FP commodities and avert stock-outs;
- Leverage national and international technical assistance and coordinate with national counterparts and partners including the private sector to facilitate the effective implementation of the FP and RHCS policies and plans at all levels;
- Advise and assist federal, provincial and local offices and other relevant national counterparts on integrated approaches to improve FP and RHCS outcomes;
- Promote systematic application of a human rights-based approach to the provision of FP services ensuring realization of rights of marginalized groups including young people;
- Identify RH and FP commodities requirements, prepare the annual procurement plan under UNFPA Supplies with relevant government and non-government partners, and liaise the Procurement Service Branch (PSB) of UNFPA, ensure timely supplies and distribution;
- Conceptualize and draft the UNFPA Supplies annual work plan, monitor implementation and, report on progress and challenges in close collaboration with concerned partners.

2. Promote harmonization of FP and RHCS interventions through effective coordination and communication:

- Extend UNFPA's comparative advantage in FP & RHCS and leverage partnerships through supporting the convening role;
- Participate in technical meetings and related fora at the federal level and provide substantive inputs and support in the area of FP & RHCS.

3. Supervision and monitoring of the FP & RHCS programme interventions:

- Co-ordinate with concerned UNFPA colleagues, implementing partners and relevant government authorities and stakeholders in the area of FP & RHCS to identify any



information and knowledge gaps and facilitate analysis, assessment and/or evaluations of the FP & RHCS activities;

- Coordinate the undertaking of the annual Facility Based Reproductive Health Commodity and Services (FBRHCS) survey and contribute to the global reporting in this area;
- Regularly monitor and undertake field missions to ensure timely implementation and quality outcome under the UNFPA Supplies workplan;
- Facilitate capacity building on relevant M&E tools of the concerned implementing partners and provide supportive supervision and mentoring of relevant implementation partners;
- In collaboration with the M&E team, review, analyze and evaluate the effectiveness of FP & RHCS activities and provide recommendations for improvements.

Qualifications and

Experience Education:

Master's Degree in Public Health, Social Science, Procurement, Supply Chain Management and/or other related field.

Knowledge and Experience:

- At least 2 years or more of professional experience with public health systems and managing health programmes with direct experience of planning, programming, implementation, monitoring and evaluation of health programmes, preferably in the area of FP & RHCS;
- Extensive knowledge of FP and Supply Chain Management: forecasting, warehousing, distribution, logistics information systems and e-LMIS;
- Significant public procurement and Supply Chain Management experience related to the health sector preferred;
- Good analytical skills and ability to handle complexity and diverse local contexts as well as effective engagement with a range of stakeholders and programme interventions;
- Experience of working with Government and Non-Government partners at the national and sub-national level, with knowledge of decentralized health systems strengthening;
- Excellent writing and communications skills and ability to prepare succinct reports;
- Excellent computer knowledge and skills.

Languages:

Fluency in English and Nepali

Required Competencies

**Values:**

- Exemplifying integrity,
- Demonstrating commitment to UNFPA and the UN system,
- Embracing cultural diversity,
- Embracing change

Functional Competencies:

- Advocacy/advancing policy oriented agenda
- Result-based programme development and management
- Innovation and marketing of new approaches
- Leveraging the resources of national governments and partners/building strategic alliances and partnerships
- Job knowledge/technical expertise in family planning and Supply Chain Management

Core Competencies:

- Achieving results,
- Being accountable,
- Developing and applying professional expertise/business acumen,
- Thinking analytically and strategically,
- Working in teams/managing ourselves and our relationships,
- Communicating for impact

Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary, health insurance and other benefits as applicable.

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