



Programme Analyst, Census

Job title:	Programme Analyst, Census
Level:	NO-B
Position number:	177571
Location:	Kathmandu, Nepal
Full/Part-time:	Full-time
Fixed-term/Temporary:	Fixed-term
Rotational/Non-rotational:	Non-rotational
Duration:	One year (renewable)

The Position:

UNFPA Nepal CO is technically supporting the Central Bureau of Statistics (CBS) to undertake the next population and housing census of Nepal to international standards and to fully analyse and disseminate the results for planning and policy use. The Programme Analyst, Census will report to the UNFPA Census Coordinator and provide substantive support on all activities relating to the 2021 Nepal Population and Housing Census for the CBS.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's strategic plan, focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who uphold the values enshrined in the United Nations Charter, who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

As the Programme Analyst, Census, you will work under the supervision of the UNFPA Census Coordinator on all aspects of technical census support to the CBS. The Programme Analyst, Census will collaborate with communications staff of UNFPA on census communications and advocacy products and their dissemination, and will ensure the census operations at every stage take into account Gender and Social Inclusion (GESI) dimensions in the diverse context of Nepal.



You will be responsible for:

A. Technical Guidance

As key national liaison with CBS, you will provide substantive technical assistance to CBS on:

- census observations;
- production and validation of census tabulations;
- development of Common Operational Datasets on Population Statistics (COD-PS) from census data for humanitarian preparedness and response;
- generation of national and sub-national population projections;
- design and development of a master sampling frame for future data collection activities;
- development of a REDATAM interactive database from census data;
- a study on pregnancy related deaths based on the census data; and
- orientation and guidance of national thematic report authors.

B. Knowledge Management

As part of the UNFPA Census Team, you will apply your awareness of the context in Nepal in conjunction with your census-specific technical experience on:

- contextual scanning of risks related to all census activities and outputs;
- communication and coordination workshops on census literacy (participation and data use);
- development of census communication and advocacy materials; and
- development of training/orientation materials on:
 - demographic methods and dissemination guidelines for the national authors of thematic reports;
 - development of Sustainable Development and International Conference on Population and Development (ICPD) Programme of Action (PoA) indicators from census data.
- In addition, you will ensure that GESI principles are incorporated across all activities and outputs.

C. Programme Management and Coordination

The third core area of your work will involve:

- Undertaking analysis on and management of census budgets and resources;
- Liaising with CBS on census resource requirements in a timely fashion;
- Assistance on development of resource mobilization strategies and materials;
- Undertaking tracking of census related strategic indicators and milestones to ensure that they are monitored and achieved.

Finally, your role will involve undertaking any other census-related tasks as specified by the Census Coordinator.



Qualifications and Experience

Education:

Advanced university degree in demography, statistics, public health or other social science related discipline.

Knowledge and Experience:

- At least two years of professional experience in census planning, data collection and analysis.
- Experience in use of statistical packages such as SPSS, R, or STATA for demographic and socio-economic analytical purposes.
- Experience in providing training in demographic and socio-economic data and analysis.
- Excellent office computer skills (i.e. Word, Excel, PowerPoint, and others).
- Strong document writing and reviewing skills and ability to prepare presentations.
- Familiarity with the ICPD PoA and the 2030 Agenda on Sustainable Development.
- Experience in use of geospatial packages such as ArcGIS or QGIS for demographic and socio-economic analytical purposes an asset.
- Experience in the UN system an asset.

Languages:

Fluency in English (oral and written) and working knowledge of Nepali is mandatory. Knowledge of other UN languages is an asset.

Required Competencies

<p>Values:</p> <ul style="list-style-type: none"> • Exemplifying integrity; • Demonstrating commitment to UNFPA and the UN system; • Embracing cultural diversity; • Embracing change. 	<p>Functional Competencies:</p> <ul style="list-style-type: none"> • Leveraging the resources of national governments and partners/ building strategic alliances and partnerships; • Delivering results-based programmes; • Internal and external communication and advocacy for results mobilisation; • Innovation and marketing of new approaches.
<p>Core Competencies:</p> <ul style="list-style-type: none"> • Achieving results; • Being accountable; • Developing and applying professional expertise/business acumen; • Thinking analytically and strategically; • Working in teams/managing ourselves and our relationships; • Communicating for impact. 	

Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary plus, health insurance, pension and other benefits as applicable.



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