



TERMS OF REFERENCE

Job Title: **GBV Project Officer**
Band/Peg: SB 4/Peg I
Duty Station: Kathmandu

Major Activities/Expected Results

Technical Support

- Under the supervision of the gender Programme officer, works with the gender team to ensure timely and high quality implementation of the GBV prevention and Response project.
- Supports development of district work plans and ensures the relevant components are consistent with the project results and the Country programme results and resources framework
- Provides technical support to build the capacity of district level government ministries/departments and local bodies and agencies to plan and implement gender, GBV prevention and response
- Liaises closely with the GBV prevention and response team to ensure timely and high quality implementation of project activities, sharing of knowledge and information, proper monitoring, and adjustments to project strategies based on learning as the project proceeds
- Provides technical support to the Community Mobilization Officers and GBV Psychosocial Officer at the district level and apply specific capacity building tools and interventions for the preparation of district work plans and ensures the relevant components are consistent with the project results and the GBV Prevention and Response.
- Coordinates with the District Officer and other UNFPA team members to ensure the integration of GBV prevention and response activities within UNFPA's overall programme
- Carries out regular field visits to provide technical support to implementation of activities and to monitor progress, advising project staff as per need
- Provides technical guidance and strengthened capacity of district line agencies and institutions and other implementing partners for GBV prevention and response.
- Supports the identification of target groups and communities in the programme districts and supports their empowerment through technical support to trainings and other activities
- Provides technical support to the District GBV officer in community mobilization
- Provides technical tools and guidelines to support district GBV officer in the facilitation of the GBV coordination committee meetings for multi sectoral prevention and response.
- Supports the District psychosocial officer to implement, monitor, follow up and document psychosocial support activities

Communication, Advocacy, and Knowledge Management

- Contributes to the design and implementation of behaviour change communication campaigns by providing inputs to and implementing specific and targeted IEC/BCC interventions on gender equality and women's empowerment issues for the prevention and response to GBV.



- Attends/engages with district coordination mechanisms to ensure effective coordination of partners on GBV prevention and response.
- Creates knowledge, documents lessons learned, good practices and replicable strategies and actively share and apply this knowledge;
- Maintains productive and professional relation with other development agencies in region and districts.

Monitoring and Evaluation

- Prepares and implements a joint facilitative supervision and monitoring plan with implementing partners, in line with project objectives.
- Supports IPs in the development of a monitoring checklist and tools and its implementation;
- Assists Regional Development Coordinator in preparing monthly, quarterly, biannual and annual monitoring reports, from information received from the districts.
- Analyzes trends and recommend appropriate actions for improved effectiveness of the programme;

The UNFPA Representative/Regional Development Coordinator may assign any additional responsibility that might be deemed appropriate for the implementation of UNFPA support in the district and region.

Education and Experience:

- Bachelor's degree in development studies, gender and development, public health, social work, or other related field
- At least five years' experience working on gender and community development issues
- A sound understanding of gender and gender-based violence in the Nepali context, as well as a good understanding of the stakeholder landscape at central and local levels is preferred
- Experience managing community level projects, implementing activities in partnership with local authorities, and providing technical assistance to partners is preferred
- Fluent Nepali as well as excellent spoken and written English is essential

Required competencies:

Values:

- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing cultural diversity
- Embracing change

Core Competencies:

- Achieving results
- Being accountable
- Developing and applying professional expertise/ business acumen



- Thinking analytically and strategically
- Working in teams/ managing ourselves and our relationship
- Communicating for impact

Functional Skill Set:

- Advocacy/ Advancing a policy-oriented agenda
- Leveraging the resources of national governments and partners/ building strategic alliances and partnerships
- Delivering results-based programmes
- Internal and external communication and advocacy for results mobilization