Humanitarian Project Officer

Job title: Humanitarian Project Officer
Level: NO-B
Position Number: 00132789
Location: Kathmandu, Nepal
Full/Part time: Full time
Fixed term/Temporary: Temporary Appointment
Rotational/Non Rotational: NA
Duration: 364 days

The Position:
The Humanitarian Project Officer, working under the overall direction and supervision of the Deputy Representative and in close collaboration with the National Humanitarian Officer, will be primarily responsible for the timely implementation of the DFAT funded project on emergency preparedness and to preposition emergency supplies. S/he will work closely with Ministry of Women, Children and Social Security, Ministry of Home Affairs, the Protection Cluster at federal level and relevant Ministries and Officers at sub-national level to effectively implement the project activities.

How you can make a difference:
UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person’s potential is fulfilled. UNFPA’s new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction. UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:
Nepal is vulnerable to various natural hazards and disasters and ranks 4th and 11th in terms of its relative vulnerability to climate change and earthquake, respectively. UNFPA preparedness efforts are primarily focused on strengthening coordination mechanisms, in particular under the Health Cluster and the Protection Cluster; capacity building of relevant service providers and key stakeholders; and prepositioning of relief items including Dignity Kits. UNFPA has prepositioned Reproductive Health (RH) Kits since 2013 in three locations in Kathmandu and intends to continue strengthening preparedness capacity of local partners. In this context, UNFPA with funding support from DFAT, will preposition Dignity Kits and Kishori (adolescent) Kits at national level in Kathmandu and at sub-national level in Provinces 2, 5 and 7. The Humanitarian Project Officer will be responsible for managing the DFAT funded project.
You would be responsible for:

- Lead the effective implementation of the humanitarian preparedness and response DFAT project at national and sub-national level;
- Leverage partnerships and advocacy with relevant provincial and local authorities for the integration of the Minimum Initial Service Package (MISP) for essential RH services at the onset of a humanitarian crisis and to enhance preparedness activities at different levels;
- Provide, as needed, technical assistance to government partners to develop and disseminate relevant tools and guidelines in the areas of RH and GBV;
- At the onset of a humanitarian crisis, support the humanitarian response efforts in coordination with relevant local government authorities, implementing partners and other actors and ensure the efficient distribution of the prepositioned kits to the women and girls who most need them;
- Provide necessary support to the UNFPA offices in country on humanitarian preparedness and response efforts.

Qualifications and Experience

Education:
- Advanced University Degree in Public Health, Social Science or related field

Knowledge and Experience:
- At least 2 years or more of professional experience at the national and sub-national level in emergency preparedness and response
- Good analytical skills and interpersonal skills
- Demonstrated leadership, facilitation, and team work skills and ability to establish harmonious relations in an international and multicultural environment, both within and outside UNFPA
- Excellent written and oral communications skills in English and Nepali

Languages:
Fluency in English and Nepali
### Required Competencies

#### Values:
- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing cultural diversity
- Embracing change

#### Functional Competencies:
- [From Competency Framework]

#### Core Competencies:
- Achieving results
- Being accountable
- Developing and applying professional expertise/business acumen
- Thinking analytically and strategically
- Working in teams/managing ourselves and our relationships
- Communicating for impact

### Compensation and Benefits
This position offers an attractive remuneration package including a competitive net salary plus cost of living adjustment, rental subsidy, education grant, home leave, health insurance and other benefits as applicable.

### Disclaimer
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