



United Nations Population Fund, UNFPA
Jhamsikhel, Sanepa
Lalitpur, Nepal
Tel: +977 1 5523880
Fax: +977 1 5523985
E-mail: registry-np@unfpa.org
Website: www.nepal.unfpa.org

Date: 09 June 2017

Request for Quotation 017/003

Dear Sir/Madam,

We hereby solicit your quotation for the supply of following items to UNFPA Regional Support Office, Janakpur:

Item No. 1: 3 phase 20 KVA oil cooled Stabilizer – 1 Unit

If you are interested in submitting a quotation for the above item, kindly fill in the attached Annex I: Bid Submission Form and Annex II: Quotation Form with all the necessary information and submit in sealed envelope to the address indicated below or email to bid.nepal@unfpa.org with subject line UNFPA/NPL/Request for Quotation/017/003 along with relevant legal documents.

Your earliest response to this query would be highly appreciated, but not later than **Monday, 19 June 2017, 15:00 (Nepal Time)**.

UNFPA reserves the right to change the quantity of items to order.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,

Giulia Vallese



Giulia Vallese
UNFPA Representative

Name of Contact Person in UNFPA

Prakash Rai

United Nations Population Fund

Shanta Bhawan Road, Jhamsikhel, Lalitpur

Tel. No. +977 1 552 3880/552 3637

Email: prai@unfpa.org

**ANNEX I:
Bid Submission Form**

Date:

To: UNFPA
Shanta Bhawan Road,
Jhamsikhel, Lalitpur
Nepal

Dear Sir/Madam,

The undersigned, having read the RFQ documents of UNFPA/NPL/Request for Quotation/RFQ/017/003, hereby offers to provide the products, in accordance with any specifications stated and subject to the terms and conditions set out or specified in the document.

We agree to abide by this Bid for a period of 90 days from the date of Bid opening, and the Bid shall remain binding upon us and may be accepted at any time before the expiration of that period.

If our Bid is accepted, we undertake to commence and complete delivery of all items in the contract within the time frame stipulated.

Best regards

Signature and stamp of the Bidder:	
Name:	
Title:	
Name of Company:	
Telephone/Mobile:	
Email:	

**ANNEX II:
Quotation Form**

Name of Bidder: _____
Date of Bid: _____
Request for Quotation No: _____
Currency of Bid price: _____
Delivery time (weeks from receipt of order till dispatch): _____
Expiration of Validity of Quotation (The quotation shall be valid for a period of at least 1 month after the Closing date.): _____
Price Schedule:

S. No	Particulars	Qty	Rate	Amount
1	3 phase 20 KVA oil cooled stabilizer Minimum 90 volt Maximum 240 volt Rating: 20 KVA Three Phase Input voltage range: 155-500 volt phase to phase Output Voltage range: 400 volt phase to phase Output Waveform: Sine Wave Frequency: 48-52 Hz Response Time: Less than 10 millisecond Voltage Correction Speed: 40-100 volt per second Correction Method: Step-less correction through variable transformer Type of cooling: Oil cooled Efficiency: 97-99% Control Circuit: Fully automatic Micro-processor based solid state switching Operation: Fully automatic Suitable: Three phase unbalance input and load Operating Temperature: 10-60 degree Celsius	1		
2	Delivery, installation, testing charge			
			Total	

In your offer, please include:

1. Specific technical specifications of products offered
2. Quality standard of the products

Vendor's Comments:

I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/suppliers>) and we will abide by this quotation until it expires.

Name and title

Date and Place