



United Nations Population Fund, UNFPA
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Date: 12 April 2018

Request for Quotation 018/001

Dear Sir/Madam,

We hereby solicit your quotation for the supply of following items to UNFPA Country Office, Jhamsikhel, Lalitpur:

Item No. 1:	Solar lamps	- 32 units
Item No. 2:	Solar mobile chargers	- 24 units
Item No. 3:	Basic furniture	- 16 sets
Item No. 4:	Floor mats	- 228 units
Item No. 5:	Sleeping bags	- 56 units
Item No. 6:	Inflatable pillows	- 56 units
Item No. 7:	Floor cushions	- 160 units
Item No. 8:	Bedsheets	- 88 units
Item No. 9:	Cooking utensils (various)	- 8 sets
Item No. 10:	Metal/steel containers	- 8 units
Item No. 11:	Buckets with covers	- 24 units
Item No. 12:	Water purification devices	- 8 units
Item No. 13:	Nylon rope	- 8 units
Item No. 14:	Mosquito nets	- 56 units
Item No. 15:	Carton boxes	- 50 units

If you are interested in submitting a quotation for the above items, kindly fill in the attached Annex I: Bid Submission Form and Annex II: Quotation Form with all the necessary information and submit in a sealed envelope along with the detailed description/catalogue for all the items quoted to the address indicated below or email to bid.nepal@unfpa.org with subject line UNFPA/NPL/Request for Quotation/018/001.

Partial bids are allowed, however bidders are encouraged to quote for maximum number of items listed.

Your earliest response to this query would be highly appreciated, but not later than **Thursday, 26 April 2018, 15:00 (Nepal Time)**.

UNFPA reserves the right to change the quantity of items to order.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,

Lubna Baqi
UNFPA Representative

Name of Contact Person in UNFPA

Prakash Rai
United Nations Population Fund
Shanta Bhawan Road, Jhamsikhel, Lalitpur
Tel. No. +977 1 552 3880/552 3637
Email: prai@unfpa.org

**ANNEX I:
Bid Submission Form**

Date:

To: UNFPA
Shanta Bhawan Road,
Jhamsikhel, Lalitpur
Nepal

Dear Sir/Madam,

The undersigned, having read the RFQ documents of UNFPA/NPL/RFQ/018/001, hereby offers to provide the products, in accordance with any specifications stated and subject to the terms and conditions set out or specified in the document.

We agree to abide by this Bid for a period of 90 days from the date of Bid opening, and the Bid shall remain binding upon us and may be accepted at any time before the expiration of that period.

If our Bid is accepted, we undertake to commence and complete delivery of all items in the contract within the time frame stipulated.

Best regards

Signature and stamp of the Bidder:	
Name:	
Title:	
Name of Company:	
Telephone/Mobile:	
Email:	

ANNEX II:
Quotation Form

Name of Bidder: _____
Date of Bid: _____
Request for Quotation No: RFQ 018/001 _____
Currency of Bid price: _____
Delivery time (*weeks from receipt of order till dispatch*): _____
Expiration of Validity of Quotation (*The quotation shall be valid for a period of at least 1 month after the Closing date.*): _____
Price Schedule:

S. N.	Items	Specifications/Descriptions	Qty	Rate	Amount
1	Solar lamp	Mobile Charging + Light Light and mobile charging in one device Dual charging solar & AC Battery level indicator & glow-in-the-dark button Four brightness settings (Nightlight-Low-Medium-High) 60,000-hour life LED Rugged high efficiency solar panel Weather resistant Maintenance free Lifetime over 5 years	32		
2	Solar mobile charger	Up to 20000 mAh Two output USB port Single input port Attached solar charger	24		
3	Basic furniture	Rectangular plastic table with knock down features	16		
		Metal framed folding chair Cushioned seat and back rest	48		
4	Floor mats (42m2 x 2)	2'x6' mats (Yoga Mats)	228		
5	Sleeping bags	Medium heat Single person sleeping bag Material: Synthetic	56		
6	Inflatable pillow	Inflatable and deflectable for easy storage Durable with a soft flock top surface with strong PVC construction Ideal for camping, car travel, hiking, etc Easy to store taking up little space Size: 17"x 10"x 4.5" Approx. Smooth and comfortable	56		
7	Floor cushions	Material: Good quality dunlop with cotton cover Size: 24"x24"x4" Approx.	160		
8	Dividers	Curtains/Dividers Material: Cotton Size: Double bed bedsheet plain colour not in white	32		

S. N.	Items	Specifications/Descriptions	Qty	Rate	Amount
9	Cooking utensils	One burner Gas stove compatible with both butane and propane fuel, propane converter regulator to be included, to be used either with butane canister or propane cylinder, electric ignition	8		
		Butane canister for gas stove	64		
		Regulator	8		
		Pipe 2 meter length	8		
		Steel Dinner Plate	48		
		Steel Kachaura of at least 300 ml	48		
		Steel Glass for drinking water of at least 300 ml	48		
		Metal tablespoon	48		
		Metal serving spoon and scoop	16		
		Steel Dekchi of medium size	8		
		5 litre pressure cooker	8		
		Kitchen Knife at least 6" length with plastic handle	8		
		Tawa (Roti Pan) made of thick iron with at least 11" diameter in size	8		
		Rolling pin set	8		
		Potato Pealer	8		
		Chopping Board - simple plastic	8		
		Heavy Aluminum Kadhai of at least 11" diameter that can cook food for 4-5 person	8		
		Steel Bata of at least 5 liter capacity	8		
		Masala Box - plastic made	8		
		Steel Tea Strainer	8		
Plastic Basin (Bata) with 15 liter capacity	8				
Plastic mug with at least 1 liter capacity	16				
Sauce Pan for Tea of at least 2 liter capacity	8				
Lighter	8				
10	Metal/steel box (container)	The box should be of at least 20 gauge or 0.9mm thick metal sheet and big enough to fit all above kitchen utensils	8		
11	Buckets with cover	15 liter plastic bucket with cover	24		
12	Water purification device	Device to filter up to 0.2 microns including almost all known bacteria, viruses and other microbes; Community filter with capacity of 25 liters water and can filter water up to 70,000 to 100,000 liters Total storage should be 50 liters where 25 liters for impure water and rest 25 liters for pure water	8		
13	Nylon Rope	10mm x 30 meter length	8		

S. N.	Items	Specifications/Descriptions	Qty	Rate	Amount
14	Mosquito nets	Single bed medicated mosquito net	56		
15	Bedsheets	Cotton, single bed size in plain colour other than white colour	56		
16	Carton boxes	4 ply carton box Size: 24"x48"x15"	30		
17	Carton boxes	4 ply carton box Size: 12"x12"x15"	20		

In your offer, please include:

1. Specific technical specifications of products offered
2. Quality standard of the products

Vendor's Comments:

I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/suppliers>) and we will abide by this quotation until it expires.

Name and title

Date and Place